

**PLYMOUTH COMMUNITY SCHOOL CORPORATION
JOB DESCRIPTION**

JOB TITLE:	Junior Varsity Basketball Coach
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EXEMPT:	Yes
SALARY LEVEL:	Per Master Contract
LOCATION:	Plymouth Community High School
REPORTS TO:	Athletic Director
LENGTH OF WORK:	Pre-season, Season, and Post-season of the activity during the year

ESSENTIAL FUNCTIONS include the following. Other duties may be assigned.

I PROGRAM COORDINATION

A. Pre-Season

- 1. Assist in decisions, meetings, etc. for planning the coming year.**
- 2. Assist with pre-season conditioning workouts if available.**

B. In-Season

- 1. See 1 or 2 Junior High games.**
- 2. See a minimum of 2 freshman games.**
- 3. Work with freshman coach.**
 - a. practice together on occasion**
 - b. discussion of personnel, plays, strategy, etc.**

C. Post-Season

- 1. Assist with summer conditioning program and open gym.**
- 2. Help with evaluation of players.**
- 3. consistently check on and encourage players.**

II DUTIES DURING SEASON

A. Scouting

- 1. Scout opponents whenever asked.**
- 2. Compile reports.**
- 3. Assist in reporting information to the team.**

B. Responsible for helping tape ankles, knees, etc. prior to practice and games.

C. Daily Practice

- 1. Have a specific practice plan daily.**
- 2. Dress appropriately for practice; look professional.**
- 3. Work on fundamentals almost every day by breaking down drills (1 on 1) (2 on 2) (3 on 3) (4 on 4)**
 - a. Offensive**
 - b. Defensive**
 - c. Rebounding**

D. Teach certain offenses and defenses as specified by the head coach.

E. Keep in close contact with the head coach on the progress of individual players.

- F. Work with trainer concerning any injured players.
- G. Discipline
 - 1. Behavior on the floor must be VERY respectful. Do not tolerate disrespectful tones, facial expressions, or actions at any time.
 - 2. After practice:
 - a. Maintain a relatively quiet locker room without horseplay.
 - b. Have players keep locker room neat and clean at all times.
- H. Have a goal to develop these 4 habits by the end of the year:
 - 1. Play unselfishly (as a "team").
 - 2. To be able to work hard, aggressively and intense for an entire practice (and game).
 - 3. To listen carefully and respectfully.
 - a. look the person speaking in the eye.
 - b. concentrate on what is being taught.
 - 4. To play with enthusiasm but maintain an even and steady temperament regardless of how good or bad the situation seems.
- I. Maintain a quick "pace" during practice.
 - 1. Stress going quickly from drill to drill as from place to place.
 - 2. Establish the habits of moving, thinking and reacting quickly but not hurriedly.
- J. Assist head coach with duties during varsity games.
- K. Be sure all lights are off and all doors locked if your team is the last to practice or play that day.

III. POST-SEASON DUTIES

- A. See that all J.V. equipment is turned in.
- B. Turn in a compiled statistic sheet to head coach.
- C. Assist with the varsity through tournament play.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

Certified teacher and employment with the Plymouth Community School corporation if required by the IHSAA; or related experience and/or training.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid state driver's license - operator permit

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of athletes, school officials, parents, and the press.

MATHEMATICAL SKILL:

Ability to work with mathematical concepts. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to talk and hear. The employee frequently is required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and taste or smell.

The employee must be physically able to demonstrate the sport or activity, including lifting all equipment as required by the activity. This is to include games and practice.

The employee must have the physical stamina to be able to handle the hours and physical stress of the sport during contests and practices.

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

The employee should be able to use the machines, tools, equipment, and work aids which may be representative of those commonly associated with this type of work.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud.

The work environment may be indoors and/or outdoors.

TERMS OF EMPLOYMENT:

Pre-season, Season, and Post-season of the activity during the year.

EVALUATION:

Annually

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