

## PLYMOUTH COMMUNITY SCHOOL CORPORATION

PROCEDURE FOR EDUCATING YOUR CHILD AT HOME

Dear Parent:

The Corporation has established the following guidelines to home education:

**Participation in School**

Since your child is not in attendance at a Corporation by reason of home education, s/he will be deemed to have withdrawn from enrollment in Corporation schools during the period of home education. Therefore, your child will not be eligible to participate in any of the student services, programs, or activities of the schools including, but not limited to:

- attendance at a Corporation school on a part-time basis;
- participation in school-sponsored athletic programs or teams; (Indiana High School Athletic Association eligibility rules require that students must attend the school in which they are enrolled before they can participate.)
- participation in school-sponsored, co-curricular or extra-curricular activities or programs.

**Assessment**

The Corporation strongly recommends that you maintain a record of the educational program, including assessment of your child's academic progress, as this information will be useful to a school corporation, should you decide to re-enroll your child in a public school. Such an assessment could include:

- resources and books used in the course;
- courses of study completed;
- the number of hours devoted to each course of study;
- a portfolio of work done;
- examples of tests and test scores;
- standardized test scores demonstrating the student's ability.

**Re-Enrollment in School**

If you wish to have your child return to a Corporation school, s/he must follow normal enrollment guidelines. The conditions described in Corporation Guideline 5463 – Student Transfer from a Nonstate-Certified School will apply.

If you wish to enroll your child in grades 9-12, you will be asked to provide an academic assessment record for each class taken at home. Such a record will assist the school in making the proper placement. Athletic eligibility will be determined by IHSAA guidelines and the Corporation's athletic policy.

You are encouraged to enroll your child at the beginning of a trimester.

All home-based, private education courses will be given a grade of P/F (Pass/Fail) and the transcripts will denote “home-education, private education” with “P/F grades’ and credits” assigned.

Your child’s grade-point average will be established only after s/he has completed \_\_\_\_\_ consecutive trimesters of attendance at the high school. To be eligible for awards such as Valedictorian or Salutatorian, Distinguished Scholar, National Honor Society, etc., the student must be enrolled for \_\_\_\_\_ consecutive trimesters prior to the third trimester of the senior year.

If you wish your child to graduate, s/he must meet the requirements as specified in the Corporation’s policy on graduation and the high school’s graduation guidelines.